

Councillor A Porter
C/o Leadership Support Team
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Clacton on Sea
Essex
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Email : kcharles@tendringdc.gov.uk
Our ref : KC/000025/1

17 January 2023

Dear Cllr. Porter and Cllr. Talbot,

Sport & Leisure Service – External Purchase of Equipment

As you are aware, there was an equipment review within the Beach Patrol service, which identified pieces of equipment that were no longer fit for purpose and required replacing. As a result, new quad bikes were purchased. It should also be noted that a Jet Ski (yet to be replaced) is also obsolete.

Alongside this, at Clacton Leisure Centre, a scissor lift is now in a condition where further works are required to keep it operational, for which it is not seen best value to do so following costings and due to its low use and storage space it consumes. We have, therefore, collated the list of equipment and outsourced an external price for purchase from the two suppliers was received.

It is key to note the items were made available for other departments within the council to purchase prior to outsourcing the below costings, under the disposal of equipment procedure. As mentioned two companies put in a purchase offer: Ernest Doe & Sons & Tuckwells. The below details the highest valued break down;

Ernest Doe & Sons:
Upright X26 electric scissor lift - £700
SMC Quad Bikes x 2 - £3,500
Seadoo Jet Ski - £500
Total £4,700

Upon review of the external purchase prices, it is suggested TDC proceed with the best-valued option proposed by Ernest Doe & Sons at £4,700. This fund will be allocated to the relevant budget code.

If you agree with the external purchasing of the equipment outlined above by Ernest Doe & Sons, from the Sport and Leisure Service, at the agreed costings, I would be grateful if you would sign and return the concurrence below.

Yours sincerely

Kieran Charles, BA Hons, MCIMSPA
Head of Sport and Leisure

Dear Kieran

I refer to your letter dated 17 January 2023 requesting my approval to support the external purchase of equipment from the Sport and Leisure service by Ernest Doe & Sons.

- I concur with the external purchase of equipment from the Sport and Leisure Service by Ernest Doe & Sons for a total of £4,700.

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Councillor Alex Porter
Portfolio Holder for Leisure and Tourism

Dated

- Please delete as appropriate

M. J. Talbot

Councillor Michael Talbot
Portfolio Holder for Environment & Public Space

Dated 24/1/23.

- Please delete as appropriate

Additional comments (if not concurring)